



THE PRESIDENCY

POLICY ON THE BENEFITS OF
EXECUTIVE OFFICE

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POLICY ON THE BENEFITS OF EXECUTIVE OFFICE
FORMER PRESIDENT AND DEPUTY PRESIDENT

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1 INTRODUCTION

This document is a policy guideline on the benefits accruing to a former holder of Executive Office in terms of the Constitution of the Republic of South Africa (Act 108 of 1996 as amended).

The interpretation of anything relating to these guidelines rests with the Secretary of the Cabinet. Matters of interpretation, clarification and or decision are vested in the Secretary of Cabinet after consultation with Cabinet, if so needed.

All Departments of State and public servants providing services in terms of this document are expected to acquaint themselves thoroughly with the provisions contained herein.

2 TERMINOLOGY

Executive Office

Refers to the office of the Head of State and the Head of the National Executive (President) as well as the office of the Deputy President

Former President

Any person who was duly elected in terms of Section 86 of the Constitution and assumed office by swearing or affirming faithfulness to the Republic and obedience to the Constitution in terms of Section 87 of the Constitution. Except any person who was removed as President in terms of Section 89 (1) (a) and (b) of the Constitution.

Former Deputy President

Any person who was duly appointed by the President as Deputy President in terms of Section 91 (2, 3 and 5) of the Constitution and performed the functions so assigned after swearing or affirming faithfulness to the Republic and obedience to the Constitution in terms of Section 95 of the Constitution. Except any person who ceases to be eligible to be a member of the National Assembly in terms of Section 47(1)(e) of the Constitution.

Former President's Spouse

Any person who as the Spouse of a President formed part of the family, actively and publicly supported the President in his/her public role and was designated as the President's Spouse.

Spouse of a Former Deputy President

Any person who formed part of the family and was designated as the spouse of a Deputy President during their term of office.

3 BENEFITS OF OFFICE - FORMER PRESIDENT

3.1 Official Residences

3.1.1 Use of Official Residences

A Former President retains the use of 1 x Official Residence (including the domestic services) s/he occupied whilst holding office, for a period of 60 days from the day on which s/he ceased to hold office.

In the event that a Former President, due to circumstances beyond her / his control, does not have an appropriate private residence to which to relocate after the 60 day period, the State may provide an alternative appropriate residence from State owned housing stock to which the Former President may relocate for an additional period of no more than a further 6 months.

All other Official Residences will be vacated within 14 days from the day on which s/he ceased to hold office.

3.1.2 Assistance with vacating Official Residences

The State will assist a Former President to vacate the official residence s/he chooses not to use during the 60 day period (refer above) as soon as possible;

The State will assist a Former President to vacate the official residence retained for use during the 60 day period not later than 60 days after s/he ceased to hold office;

State assistance in both the cases above will include all costs related to the move of the President and his/her family and personal effects from the respective Official Residences to a place residence so nominated by the Former President.

The cost of any measures, including the costs related to travel and the move of personal effects, to assist a former President to vacate an official residence and move to a private residence will be borne by The Presidency.

3.2 Security

3.2.1 Background

Security and protection services will be rendered to a Former President after his/her departure from office.

The level of security and protection measures, as well as the duration of such measures, will be subject to regular risk assessments with a view to establish and evaluate the extent to which the safety of a Former President or his/her immediate family, including his/her personal property, is compromised as a direct result of the public position previously held.

3.2.2 Static

Notwithstanding the results of regular risk assessments a Former President will always receive 24 hour static protection at his/her private residence at least at the level of two SAPS Officers.

3.2.3 In transit

Notwithstanding the results of regular risk assessments a Former President will always receive in-transit security at least at the level of four SAPS Officers, one of whom will serve as the driver/protector of the vehicle of a Former President.

3.2.4 Process – Regular Risk Assessments

Regular risk assessments and any measures implemented or to be implemented in terms of such assessments are dealt with in terms of a decision of Cabinet on 20 August 2003.

The process to ascertain the levels of static and in transit security measures to be implemented in support of securing the safety of a Former President are as follows:

- After consultation with a Former President the Department of Safety & Security and the National Intelligence Agency shall conduct a comprehensive risk assessment to evaluate the personal security situation of a Former President as well as that of private properties that are owned and regularly used by a Former President;
- Based on the result of such a risk assessment the Department of Safety & Security and the National Intelligence Agency shall formulate a proposal on appropriate static and in-transit security and protection measures that should be effected by the State (if any). (The proposal shall include cost estimates in terms of (a) security personnel and equipment from the SAPS and (b) the proposed structural security measures to be implemented at private residence/s used by a Former President.);
- The proposed measures and related costs shall be submitted to the Inter-departmental Security Coordinating Committee (ISCC) for a technical assessment;
- After receiving the technical assessment of the ISCC the SAPS will submit the proposed static and in transit security measures and related costs (including the ISCC Technical Assessment) to the Minister for Safety and Security for his/her approval.
- The Minister for Safety and Security shall in consultation with the Secretary of Cabinet solicit the consent of the Former President for the implementation of the proposed levels static and in-transit security measures;
- Upon receiving the consent of the Former President, the Minister of Safety and Security will approach the Minister of Public Works for approval of the costs related to the proposed structural measures at the private residence of a Former President.
- Upon receiving the approval for the costs related to the implementation of structural security measures to be effected at the private residence/s of a former President the Minister of Safety and Security will approve a comprehensive package of protection and security measures (both static and in-transit) to be implemented in support of maintaining the security of a Former President.
- The security situation of Former President (including the in-transit and static requirements at private properties owned and regularly used by a Former Presidents and their immediate families shall, from time to time, be revisited based on the findings of a threat analysis and/or risk assessment. The SAPS shall report all findings of subsequent assessments to the Minister for Safety and Security. This may at any time lead to upgrading, downgrading or termination of security measures although the basic minimum of security as described in 3.2.2 and 3.2.3 above will always be maintained.

3.2.5 Implementation – Security Measures

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Security measures approved by the Minister of Safety and Security may include, but is not limited to, static security, in-transit security, the erection and maintenance of facilities to house and support the SAPS personnel responsible for static security, the provision and maintenance of secured and or special purpose vehicle/s, the use of convoys, etc.

The security measures that have been approved by the Minister of Safety and Security in terms of the process in 3.2.4 above shall be implemented as follows:

Department of Public Works

All structural additions at private residences in support of static security shall be provided for, maintained and funded by the Department of Public Works (including operational costs related to the ongoing provision of municipal services).

In the event that static security measures are downgraded or terminated to the minimum, any permanent structures shall become the property of the owner of the land on which the said structures were erected, who shall have to maintain them.

In the event that a Former President relocates to a new private residence the Department of Public Works will fund any new permanent structures for the purposes of static security. If less than 5 years have passed since the erection of structural additions at the previous private residence the Department of Public Works and Former President will share the costs by mutual agreement on a pro rata basis.

South African Police Service (SAPS)

The personnel costs of SAPS employees deployed in terms of the approved security measures to fulfill static and or in-transit protection in relation to a Former President will be borne by the SAPS.

All personnel related and other costs related to the SAPS employees so deployed, including the capital and operational cost of communications and other equipment, transport to and from residences and other deployed venues, commercial air transport when accompanying a Former President, subsistence and travel allowances, overtime allowances, etc, will be borne by the SAPS.

In the event that the approved security measures include the provision of a convoy and/or other special purpose (armoured) vehicles for the transportation of a Former President the cost of acquiring and maintaining the necessary vehicles will be borne by the SAPS.

In the event that the approved security measures include the provision of air transport other than commercially operated airlines and flights the SAPS may pursue the use of VIP SAAF aircraft with the SANDF. If the SANDF is in a position to assist with such air transport the operational cost of the transport will be borne by the SANDF and The Presidency will carry the cost of in-flight catering.

3.3 Transport

3.3.1 Motor vehicles

In the event that the approved security measures do not require the provision of a convoy and or other special purpose (armoured) vehicles for the transportation of a Former President The Presidency, on a permanent basis, will make available a motor vehicle to the Former President.

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Such a vehicle will be commensurate in status and in a similar category as the vehicles the State provides for the use of a Minister in Cabinet.

The Presidency will replace such a vehicle after completion of 120 000 kilometers or at an earlier stage if the condition of the vehicle has deteriorated to the extent that the Secretary of Cabinet determines that it should be replaced.

Where a Former President travels by air to attend a public function The Presidency will make available motor transport at the destination of the flight, irrespective of whether a Former President was invited by the State or by a private institution.

If not in use the vehicle made available for the use of a Former President may be used by the Former President's Spouse or to transport financially dependent children of a Former President to and from schools or tertiary educational institutions situated in the same city or town where the Former President is residing.

3.3.2 Flights

A Former President and an accompanying spouse may make use of an unlimited number of journeys using scheduled commercial domestic flights.

These flights may be in first or business class, where these facilities are available.

Tourist tours are excluded and any incidental costs related to such flights or journeys are for the account of a Former President.

The cost of these flights will be borne by The Presidency.

3.4 Protocol Facilities

A Former President (+3) may make use of State Protocol facilities at South African airports when travelling by air, where such facilities exist.

The cost of the use of these facilities will be borne by the Department of Foreign Affairs.

South African Missions abroad will assist a Former President (+3) with the arrangement of appropriate protocol facilities and courtesies at International Airports during the course of international travel.

The cost of the use of such facilities will be borne by the Department of Foreign Affairs.

3.5 Health Services

The South African Military Health Services (SAMHS) provides a comprehensive health care service to a Former President in his/her capacity as former Commander in Chief of the SA National Defence Force, a Former President's Spouse and dependent children. In the provision of these services the SAMHS may use any other health services and facilities, public or private, should such a need arise.

The cost of any health services provided to a Former President, a Former President's Spouse and dependent children will accrue to the SAMHS.

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If the event that the Surgeon-General of the SA National Defence Force advises that a Former President should not travel commercially for health reasons, s/he may make use of SA Air Force aircraft, if available, and may be accompanied by a spouse and two assistants.

The operational cost of such flights will be borne by the SANDF and The Presidency will carry the cost of in-flight catering.

3.6 Pension Provision

Upon ceasing to hold office the National Assembly through resolution provide for the pension of a Former President.

3.7 Official and other Activities

3.7.1 Support for Government Programmes

If the President or the Government regards specific activities of the Former President to be in pursuance of Government objective(s) or a Government programme and whenever a Former President is requested by the President or the Government to undertake any specific function in the interest of the country the Government shall assist the Former President with all the expenses and arrangements involved, including the use of SA Air Force aircraft where necessary.

In cases where a Former President acts in support of Government s/he will receive the same courtesies, protection and security services (including secure communications where necessary), protocol arrangements and administrative, staff and other support as provided for commensurate activities whilst in office.

Depending on the nature of the specific activity and or support service provided the costs and arrangements for the Former President will be shared between The Presidency and the Department of Foreign Affairs.

The Presidency takes responsibility for all expenditure and arrangements within South Africa and the Department of Foreign Affairs bears the costs for all expenditure and arrangements for official foreign engagements.

3.7.2 Support for Official Engagements

Where a Former President receives visits or host meetings with Heads of State and Government, Heads of International Organisations and other foreign and domestic dignitaries at his / her private residence, The Presidency after consultation with the Department of Foreign Affairs will ensure that provisions are made to extend the necessary courtesies, protocol, security and protection services as well as arrangements for the management of classified information and communication at such engagements.

Provisions in this regard shall include the services of State or Presidency Protocol and requisite catering arrangements and services.

All costs related to the provision of these courtesies, protocol and related services, as may be required in support of such official engagements of a Former President, will be borne by The Presidency.

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3.8 Office Space and Administrative Assistance

In consultation with a Former President the Secretary of Cabinet may provide the following office space, equipment and staff assistance to a Former President at the cost of the State.

3.8.1 Office Space

Up to a maximum of 200 square meters of secure office space with secure parking including maintenance, services, upkeep and preparation for occupation.

The requisite office space may be provided through the utilisation of existing and available state owned stock, renting the requisite office space or through new construction on private property owned by a Former President at a reasonable cost.

The office space will be prepared for, and maintained during, occupation through providing at least, but not limited to:

- Interior decoration;
- Office furniture including for boardrooms and waiting areas;
- Soft services such as carpeting and curtaining;
- The necessary appliances, crockery and cutlery for use in the office space
- Regular cleaning services.

All costs (capital and operational) in relation to the provision, preparation, maintenance and upkeep will be borne by the Department of Public Works.

Any construction for the purposes of providing office space on private property of a Former President becomes his / her property, unless if it is of such a nature that it can be removed without in any way harming or spoiling the property at the time when the said construction is no longer utilised as the office space provided for the use of a Former President.

In the event that the circumstances of a Former President changes and provision is to be made for alternative office space in terms of section 3.8.1, the Department of Public Works will fund the provision, preparation and maintenance of the alternative office space. If less than 20 years have passed since the initial preparation and provision of office space the Department of Public Works and Former President will share the costs for the preparation and provision of the alternative office space, whether provided through existing state owned stock, rental or construction on private property, by mutual agreement on a pro rata basis.

3.8.2 Staff

The Presidency and other relevant government entities upon request, may assist the Former President to employ staff at his/her cost, to meet the employment criteria applied to the Presidency's staff as may be necessary for health and security purposes. The Presidency, in consultation with a Former President, will employ staff to support the Former President as may be required, at the cost of The Presidency.

The staff complement employed in support of a Former President may include:

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Up to two (2) Administrative / Executive Assistants for as long as required by the Former President. The total remuneration cost to the Presidency in this regard will not exceed the equivalent total remuneration cost of two (2) regularly employed public servants remunerated at Level 12 in terms of the Public Service remuneration scales.

A Driver / Messenger for as long as required by the Former President. The total remuneration cost to the Presidency in this regard will not exceed the equivalent total remuneration cost of one (1) regularly employed public servant remunerated at Level 4 in terms of the Public Service remuneration scales.

Professional Assistance for a period not exceeding five (5) years. The total remuneration cost to the Presidency in this regard will not exceed the equivalent total remuneration cost of two (2) regularly employed public servants remunerated at Level 14 in terms of the Public Service remuneration scales.

If any staff member in terms of this provision is employed in terms of the Public Service Act the position and remuneration levels will be subject to a Job Evaluation.

All staff in the employ of The Presidency for this purpose shall be provided with all equipment, communication and other facilities (including a vehicle for the Driver/Messenger) necessary to perform their duties. The costs of maintenance and upkeep of equipment provided to staff so employed will be borne by the Presidency.

3.8.3 Equipment and Maintenance

The Presidency will provide the following office and other equipment for the use of the Former President. The equipment will be provided for as long as it may be required by the Former President at the cost of The Presidency. The provision of the equipment will include regular maintenance and upkeep, servicing rental agreements whichever the case may be. The support contract may be outsourced and the replacement cycle of information and communication technology hardware will be in line with the office standard.

Category	Equipment Description
Telecommunications	One ADSL line (inclusive of a router) and a maximum of five fixed telephone lines and telephone instruments (including a small telephone network where necessary)
	Up to a maximum of 2 mobile phone handsets with the requisite telephone contracts
	Up to a maximum of 2 facsimile machines. If one or both of these fax machines are MFP devices, it will replace a printer as specified below
Computer Equipment	Up to a maximum of 2 desktop or laptop computers with Office Suite and anti-virus software. All other software packages are excluded.
	Up to a maximum of 2 printers
	A maximum of 2 3G cards for mobile use
	Broadband internet and email access. No centralized e-mail, storage or backup facilities will be provided.
Office Equipment	1 Photocopier

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3.9 Journey Abroad

A Former President and President's Spouse may undertake one journey abroad for a maximum period of 30 days using scheduled commercial flights (business or first class where these services are available), within one year after relinquishing all public offices. All reasonable travel, accommodation and food expenses will be paid for by The Presidency.

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4 BENEFITS OF OFFICE - FORMER DEPUTY PRESIDENT

4.1 Official Residences

4.1.1 Continued use of Official Residence

A Former Deputy President retains the use of 1 x Official Residence, s/he occupied whilst holding office, for a period of 60 days from the day on which s/he ceased to hold office.

All other Official Residences will be vacated within 14 days from the day on which s/he ceased to hold office.

4.1.2 Assistance with vacating Official Residences

The State will assist a former Deputy President to vacate the official residence s/he chooses not to use during the 60 day period (refer above) as soon as possible;

The State will assist a former Deputy President to vacate the official residence retained for use during the 60 day period not later than 60 days after s/he ceased to hold office;

State assistance in both the cases above will include all costs related to the move of the Deputy President and his / her family and personal effects from the respective Official Residences to a place residence so nominated by the Former Deputy President.

The cost of any measures, including the costs related to travel and the move of personal effects, to assist a former Deputy President to vacate an official residence and move to a private residence will be borne by the Presidency.

4.2 Security

4.2.1 Background

Security and protection services will be rendered to a Former Deputy President after his/her departure from office.

The level of security or protection measures, as well as the duration of such measures, will be subject to regular risk assessments with a view to establish and evaluate the extent to which the safety of a Former Deputy President or his/her immediate family, including his/her personal property, is compromised as a direct result of the public position previously held.

4.2.2 Static

Notwithstanding the results of regular risk assessments a Former Deputy President will always receive 24 hour static protection at his/her private residence at least at the level of two SAPS Officers.

4.2.3 In transit

Notwithstanding the results of regular risk assessments a Former Deputy President will always receive in-transit security at least at the level of two SAPS Officers, one of whom will serve as the driver/protector of the vehicle of a Former Deputy President.

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4.2.4 Process – Regular Risk Assessments

Regular risk assessments and any measures implemented or to be implemented in terms of such assessments are dealt with in terms of a decision of Cabinet on 20 August 2003.

The process to ascertain the levels of static and in transit security measures to be implemented in support of securing the safety of a Former Deputy President are as follows:

- After consultation with a Former Deputy President, the Department of Safety & Security and the National Intelligence Agency shall conduct a comprehensive risk assessment to evaluate the personal security situation of a Former Deputy President as well as that of private properties that are owned and regularly used by a Former Deputy President;
- Based on the result of such a risk assessment the Department of Safety & Security and the National Intelligence Agency shall formulate a proposal on appropriate static and in-transit security measures that should be effected by the State (if any). (The proposal shall include cost estimates in terms of (a) security personnel and equipment from the SAPS and (b) the proposed structural security measures to be implemented at private residence/s used by a Former Deputy President.);
- The proposed measures and related costs shall be submitted to the Inter-departmental Security Coordinating Committee (ISCC) for a technical assessment;
- After receiving the technical assessment of the ISCC the SAPS will submit the proposed static and in transit security measures and related costs (including the ISCC Technical Assessment) to the Minister for Safety and Security for his/her approval.
- The Minister for Safety and Security shall in consultation with the Secretary of Cabinet solicit the consent of the Former Deputy President for the implementation of the proposed levels static and in-transit security measures;
- Upon receiving the consent of the Former Deputy President, the Minister of Safety and Security will approach the Minister of Public Works for approval of the costs related to the proposed structural measures at the private residence of a Former Deputy President.
- Upon receiving the approval for the costs related to the implementation of structural security measures to be effected at the private residence/s of a former Deputy President the Minister of Safety and Security will approve a comprehensive package of security measures (both static and in-transit) to be implemented in support of maintaining the security of a Former Deputy President.
- The security situation of Former Deputy President (including the in-transit as well static requirements at private properties owned and regularly used by a Former Deputy Presidents and their immediate families shall, from time to time, be revisited based on based on the findings of a threat analysis and/or risk assessment. The SAPS shall report all findings of subsequent assessments to the Minister for Safety and Security. This may at any time lead to upgrading, downgrading or termination of security and protection measures although the basic minimum of security as described in 4.2.2 and 4.2.3 above will always be maintained.

4.2.5 Implementation – Security Measures

Security measures approved by the Minister of Safety and Security may include, but is not limited to, static security, in-transit security, the erection and maintenance of facilities to house and support

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the SAPS personnel responsible for static security, the provision and maintenance of secured and or special purpose vehicle, the use of convoys, etc

The security measures that have been approved by the Minister of Safety and Security in terms of the process in 4.2.4 above shall be implemented as follows:

Department of Public Works

All structural additions at private residences in support of static security shall be provided for, maintained and funded by the Department of Public Works (including operational costs related to the ongoing provision of municipal services).

In the event that static security measures are downgraded or terminated to the minimum, any permanent structures shall become the property of the owner of the land on which the said structures were erected, who shall have to maintain them.

In the event that a Former Deputy President relocates to a new private residence the Department of Public Works will fund any new permanent structures for the purposes of static security. If less than 5 years have passed since the erection of structural additions at the previous private residence the Department of Public Works and Former Deputy President will share the costs by mutual agreement on a pro rata basis.

South African Police Service (SAPS)

The personnel costs of SAPS employees deployed in terms of the approved security measures to fulfill static and or in-transit protection in relation to a Former Deputy President will be borne by the SAPS.

All personnel related and other costs related to the SAPS employees so deployed, including the capital and operational cost of communications and other equipment, transport to and from residences and other deployed venues, commercial air transport when accompanying a Former Deputy President, subsistence and travel allowances, overtime allowances, etc, will be borne by the SAPS.

In the event that the approved security measures include the provision of a convoy and/or other special purpose (armoured) vehicles for the transportation of a Former Deputy President the cost of acquiring and maintaining the necessary vehicles will be borne by the SAPS.

In the event that the approved security measures include the provision of air transport other than commercially operated airlines and flights the SAPS may pursue the use of VIP SAAF aircraft with the SANDF. If the SANDF is in a position to assist with such air transport the operational cost of the transport will be borne by the SANDF and The Presidency will carry the cost of in-flight catering.

4.3 Transport

4.3.1 Motor vehicles

In the event that the approved security measures do not require the provision of a convoy and or other special purpose (armoured) vehicles for the transportation of a Former Deputy President the Presidency on a permanent basis will make available a motor vehicle to the Former Deputy President.

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Such a vehicle will be commensurate in status and in a similar category as the vehicles the State provides for the use of a Minister in Cabinet.

The Presidency will replace such a vehicle after completion of 120 000 kilometers or at an earlier stage if the condition of the vehicle has deteriorated to the extent that the Secretary of Cabinet determines that it should be replaced.

Where a Former Deputy President travels by air to attend a public function the Presidency will make available motor transport at the destination of the flight, irrespective of whether a Former Deputy President was invited by the State or by a private institution.

If not in use the vehicle made available for the use of a Former Deputy President may be used by the Spouse of the Former Deputy President or to transport financially dependent children of a Former Deputy President to and from schools or tertiary educational institutions situated in the same city or town where the Former Deputy President is residing.

4.3.2 Flights

A Former Deputy President accompanied by a spouse may make use of an unlimited number of journeys using scheduled commercial domestic flights.

These flights may be in first or business class, where these facilities are available.

Tourist tours are excluded and any incidental costs related to such flights or journeys are for the account of a Former Deputy President.

The cost of these flights will be borne by The Presidency.

4.4 Protocol Facilities

A Former Deputy President (+1) may make use of State Protocol facilities at South African airports when travelling by air, where such facilities exist.

The cost of the use of these facilities will be borne by the Department of Foreign Affairs.

South African Missions abroad will assist a Former Deputy President (+1) with the arrangement of appropriate protocol facilities and courtesies at International Airports during the course of international travel.

The cost of the use of such facilities will be borne by the Department of Foreign Affairs.

4.5 Health Services

As a Member of Parliament a Former Deputy President retained membership of the medical aid scheme for Members of Parliament and the cost of any health or medical services for a Former Deputy President accrues to his/her medical aid scheme in terms of that scheme.

4.6 Pension Provision

As a Member of Parliament a Former Deputy President retained membership of the Pension Fund for Office Bearers and the pension of a Former Deputy President is provided for in terms of the fund.

4.7 Office Space and Administrative Assistance

In consultation with a Former Deputy President the Secretary of Cabinet may provide the following office space, equipment and staff assistance to a Former Deputy President at the cost of the State.

4.7.1 Office Space

Up to a maximum of 120 square meters of secure office space with secure parking including maintenance, services, upkeep and preparation for occupation.

The requisite office space may be provided through the utilisation of existing and available state owned stock or renting the requisite office space.

The office space will be prepared for, and maintained during, occupation through providing at least, but not limited to:

- Interior decoration;
- Office furniture including for boardrooms and waiting areas;
- Soft services such as carpeting and curtaining;
- The necessary appliances, crockery and cutlery for use in the office space
- Regular cleaning services.

All costs (capital and operational) in relation to the provision, preparation, maintenance and upkeep will be borne by the Department of Public Works.

In the event that the circumstances of a Former President changes and provision is to be made for alternative office space in terms of section 4.7.1, the Department of Public Works will fund the provision, preparation and maintenance of the alternative office space. If less than 20 years have passed since the initial preparation and provision of office space the Department of Public Works and Former President will share the costs for the preparation and provision of the alternative office space, whether provided through existing state owned stock or rental by mutual agreement on a pro rata basis.

4.7.2 Staff

The Presidency, in consultation with a Former Deputy President, will employ staff to support the Former Deputy President as may be required, at the cost of The Presidency.

The staff complement employed in support of a Former Deputy President may include:

Administrative / Executive Assistance for as long as required by the Former Deputy President. The total remuneration cost to the Presidency in this regard will not exceed the equivalent total remuneration cost of one (1) regularly employed public servant remunerated at Level 11 in terms of the Public Service remuneration scales.

A Driver / Messenger for as long as required by the Former President. The total remuneration cost to the Presidency in this regard will not exceed the equivalent total remuneration cost of one (1) regularly employed public servant remunerated at Level 4 in terms of the Public Service remuneration scales.

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Professional Assistance for a period not exceeding five (5) years. The total remuneration cost to the Presidency in this regard will not exceed the equivalent total remuneration cost of one (1) regularly employed public servants remunerated at Level 13 in terms of the Public Service remuneration scales.

if any staff member in terms of this provision is employed in terms of the Public Service Act the position and remuneration levels will be subject to a Job Evaluation.

All staff in the employ of The Presidency for this purpose shall be provided with all equipment, communication and other facilities (including a vehicle for the Driver/Messenger) necessary to perform their duties. The costs of maintenance and upkeep of equipment provided to staff so employed will be borne by the Presidency.

4.7.3 Equipment and Maintenance

The Presidency will provide the following office and other equipment for the use of the Former Deputy President. The equipment will be provided for as long as it may be required by the Deputy Former President at the cost of The Presidency. The provision of the equipment will include regular maintenance and upkeep, servicing rental agreements whichever the case may be. The support contract may be outsourced and the replacement cycle of information and communication technology hardware will be in line with the office standard.

Category	Equipment Description
Telecommunications	One ADSL line (inclusive of a router) and a maximum of four fixed telephone lines and telephone instruments (including a small telephone network where necessary)
	Up to a maximum of 1 mobile phone handsets with the requisite telephone contracts
	Up to a maximum of 2 facsimile machines. If one or both of these fax machines are MFP devices, it will replace a printer as specified below
Computer Equipment	Up to a maximum of 1 desktop or laptop computers with Office Suite and anti-virus software. All other software packages are excluded.
	Up to a maximum of 1 printers
	A maximum of 1 3G cards for mobile use
	Broadband Internet and email access. No centralized e-mail, storage or backup facilities will be provided.
Office Equipment	1 Photocopier

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5 BENEFITS – FORMER PRESIDENT'S SPOUSE

5.1 Official Residences

Refer to 3.1 above

5.2 Security

The security of, and security and protection measures related to, a Former President's Spouse is considered as part of the regular security assessments carried out in terms of a Former President in 3.2 above. As such the Former President's Spouse benefits from the approved security and protection measures in terms of the Former President.

5.3 Transport

5.3.1 Motor Vehicles

Once a President ceases to hold office the ownership of the motor vehicle provided for the use of the President's Spouse whilst the President was in office will be transferred to the Former President's Spouse. The operational costs, up-keep and maintenance will be for the account of the Former President's Spouse;

In addition as referenced in 3.3.1 the Former President's Spouse may make reasonable use of the vehicle provided for the use of the Former President when available.

5.3.2 Flights

A Former President's Spouse may make use of an unlimited number of journeys using scheduled commercial domestic flights.

These flights may be in first or business class, where these facilities are available.

Tourist tours are excluded and any incidental costs related to such flights or journeys are for the account of a Former President's Spouse.

The cost of these flights will be borne by The Presidency.

5.4 Protocol Facilities

Refer 3.4 above

5.5 Health Services

Refer 3.5 above

5.6 Office Space and Administrative Assistance

The Former President's Spouse may make reasonable use of the office space, staff and equipment provided to a Former President.

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