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|  | **Western Cape Handbook** | **8 June 2019 Handbook**  | **20 November Handbook** |
| **Vehicles** | One official vehicle. The total purchase price of the vehicle chosen by the Member may not exceed 40 % of the inclusive annual remuneration package of the Member.  | Two official vehicle. No limit  | The price for the purchase of official vehicles shall not exceed R700 000-00, inclusiveof VAT, security upgrades and maintenance plans. The limitation on the cost ofthe vehicle must be adjusted annually by the Minister responsible for Finance, inconsultation with the Ministers responsible for Police, Transport and State Security. |
| **Travel subsistence** | Accommodation and subsistence expenses should be kept as low as possible by making use of hotels that have reasonable tariffs. As a rule, five star hotels must be avoided.  | Accommodation and subsistence expenses should be kept as low as possible by making use of hotels which suit the status of Members, but which have reasonable tariffs (5 star graded hotel or equivalent of a South African 5 star graded hotel).  | **No change:** Accommodation and subsistence expenses should be kept as low as possible bymaking use of hotels which suit the status of Members, but which have reasonabletariffs (5 star graded hotel or equivalent of a South African 5 star graded hotel). |
| **Flights** | As far as possible, Members and their spouses (or alternatively an adult family member accompanying the Member in official capacity instead of spouse) should utilize economy class when travelling less than 8 hours for official purposes, at the expense of the relevant Department. For flights (departing Cape Town) longer than 8 hours, Members may utilize business class  | No limitation  | Domestic travel: Members and their spouses (or an adult family member accompanying the Memberin an official capacity) are entitled to travel for official purposes at the expense of therelevant Department provided that such cost of travel shall be on economy class travelusing the cheapest of three (3) quotations for the most cost effective and convenientroute. Under exceptional circumstances, and having regard to Members with special needs,business class travel may be utilised upon approval by the Minister of Finance.International travel: The cost of air travel shall be the cheapest of three (3) quotations and shall be limited to economy class travel, where the journey undertaken is less than 2 hours flyingtime; and business class travel, where the journey undertaken is more than 2 hours flying time. |
| **Flights for former ministers** | None | (a) Former Ministers: Forty-eight (48) single domestic flights (business class) per annum.(b) Former Deputy Ministers: Thirty-six (36) single domestic flights (business class) per annum. Spouses of :(a) Formers Ministers: Twenty-four (24) single domestic flights (business class) per annum.(b) Former Deputy Ministers: Eighteen (18) single domestic flights (business class)(c) Widow/Widower of former Minister's/Deputy Minister: Twelve (12) single domestic flights per annum (business class).  | **No change: the text has just been hidden from the Handbook.**(a) Former Ministers: Forty-eight (48) single domestic flights (business class) per annum.(b) Former Deputy Ministers: Thirty-six (36) single domestic flights (business class) per annum. Spouses of :(a) Formers Ministers: Twenty-four (24) single domestic flights (business class) per annum.(b) Former Deputy Ministers: Eighteen (18) single domestic flights (business class)(c) Widow/Widower of former Minister's/Deputy Minister: Twelve (12) single domestic flights per annum (business class).  |
| **Staff complement** | 11 Staff members in the office of the Premier. 7 Staff members in the office of Provincial Ministers. | 13 staff members in the office of a minister. 12 staff in the office of a Premier. 12 staff in the office of MECs. 9 staff members in the office of a deputy minister.  | **No change: staff were simply moved to new positions.** 13 staff members in the office of a minister. 12 staff in the office of a Premier. 12 staff in the office of MECs. 9 staff members in the office of a deputy minister. |