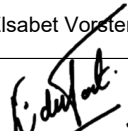
	<b>COMPANY NAME</b>	COJ -Office of the Speaker
	<b>POSTAL ADDRESS</b>	163 Civic Boulevard Braamfontein, 2001
<p>Reg. No. 1999/01 33 Hoofd Street Braamfontein Johannesburg</p> <p>P O Box 1049, Johannesburg, 2194 Tel: +27 10 040 0225 Fax: +27 86 719 6338</p>	<b>CONTACT PERSON</b>	Andile Gobinca
	<b>CONTACT EMAIL</b>	<a href="mailto:Andileg@joburg.org.za">Andileg@joburg.org.za</a>
	<b>CONTACT TELEPHONE NUMBER</b>	072 175 7983
	<b>QUOTATION DATE</b>	2023/11/20
	<b>QUOTATION REFERENCE</b>	Q/OOS/2023/11/001
	<b>CONTRACT TERM (MONTHS)</b>	
	<b>ECNS LICENSE NUMBER</b>	

### Event Management Services -Long Service Awards Ceremony

Product Code	Description	QTY	Price	Total Amount
MTC-SERV	Venue (Accommodate 500)	1	R 76 200.00	R 76 200.00
MTC-SERV	Chairs	500	R 50.00	R 25 000.00
MTC-SERV	Round Tables	50	R 138.00	R 6 900.00
MTC-SERV	Centre Pieces (Fresh Flowers)	50	R 800.00	R 40 000.00
MTC-SERV	Chair Covers	500	R 31.00	R 15 500.00
MTC-SERV	Table Cloth (Black Damask)	50	R 68.75	R 3 437.50
MTC-SERV	Runners - Gold	50	R 81.00	R 4 050.00
MTC-SERV	Rectangle Tables	10	R 144.45	R 1 444.50
MTC-SERV	Stretchable Rectangle Tablecloths - Black	10	R 56.25	R 562.50
MTC-SERV	Stage/raised platform (3mx3m, 3 steps height) with skirting	1	R 4 375.00	R 4 375.00
MTC-SERV	PA System	1	R 12 150.00	R 12 150.00
MTC-SERV	Dics Jockey (DJ)	1	R 13 162.50	R 13 162.50
MTC-SERV	Projector Screens	3	R 3 645.00	R 10 935.00
MTC-SERV	Podium	1	R 459.00	R 459.00
MTC-SERV	Lectern screens	1	R 243.00	R 243.00
MTC-SERV	25m- Carpet Runner (Red)	1	R 1 187.50	R 1 187.50
MTC-SERV	Black Stanchions (15m left & 15m Right)	1	R 87.75	R 87.75
MTC-SERV	Black & Gold Baloon Photobooth	1	R 6 480.00	R 6 480.00
MTC-SERV	Security - C Grade Security Guards per 12 Hours	6	R 3 900.00	R 23 400.00
MTC-SERV	Medical Services - Ambulance Services (2X ALS and 1X BLS personnel) and Equipment	1	R 16 483.50	R 16 483.50
MTC-SERV	Breakfast , Lunch and Desert	500	R 475.00	R 237 500.00
MTC-SERV	Jacket Ladies Balkan Insulated Jacket Black	59	R 3 024.13	R 178 423.67
MTC-SERV	Mens Balkan Insulated Jacket Black	191	R 3 154.01	R 602 415.91
MTC-SERV	Ladies Wristwatch Analogue	37	R 3 440.00	R 127 280.00
MTC-SERV	Men's Wristwatch Analogue	174	R 3 691.00	R 642 234.00
MTC-SERV	Glass Framed A4 Certificate Frame -Black	211	R 135.40	R 28 569.40
MTC-SERV	Facilitation Cost, Planning, Implementation ,Retainer Fee and Project Report	1	R 68 606.40	R 68 606.40
MTC-SERV	Event Vendor Management (Planning,Management Fee, Vendor Commission)	1	R 34 306.00	R 34 306.00
MTC-SERV	Project Capital Budgeting (Capital Raising Fee and Project Capital Management)	1	R 42 879.47	R 42 879.47
MTC-SERV	Project Contingency Management (Risk Assessment,Risk Plan, Risk Implementation- Insurance Coverage)	1	R 25 727.40	R 25 727.40
MTC-SERV	MTC Management Fee	1	R 25 000.00	R 25 000.00
			<b>Sub Total</b>	<b>R 2 275 000.00</b>
			<b>VAT</b>	<b>R 341 250.00</b>
			<b>Total</b>	<b>R 2 616 250.00</b>

HALF OF Metropolitan Trading Company (Pty) Lir ON BEHALF OF Office of the Speaker

<b>ACCEPTED BY</b>		<b>ACCEPTED BY</b>	Elsabet Vorster (Du Toit)
<b>SIGNATURE</b>		<b>SIGNATURE</b>	

#### Terms & Conditions

- Prices valid for 14 days from date of quotation.
- Installation fee is payable 14 days from date of tax invoice.
- Proposal is based on a high level network design with no site survey conducted therefore pricing is budgetary. Site survey will be scheduled upon acceptance.
- Metropolitan Trading Company does not know the ground conditions and the commitment is based on normal soil conditions.
- Metropolitan Trading Company does not know the ISP (Inside Plant) conditions and assumes the property has been approved for civil works and there will be no liability.
- Hardware & Software prices are subject to foreign exchange fluctuations and will be invoiced at the landed price.
- Any order is subject to cancellation by Metropolitan Trading Company due to force majeure from any cause.
- Hardware & Software supplied by Metropolitan Trading Company on a rental basis remain the property of Metropolitan Trading Company.
- Errors and omissions excluded.
- Subject to credit vetting.
- The above is an indicative quote and is subject to MTC approval.