

OFFICE OF THE MUNICIPAL MANAGER

Postal Address: P.O. Box 72, KwaDukuza, 4450

Street Address: 14 Chief Albert Luthuli Street, KwaDukuza 4450

Telephone: (032) 437 5015

Enquiries: Mr. NJ Mdakane

Email: LindoN@kwadukuza.gov.za

22 May 2024

TO: THE WHIP
DEMOCRATIC ALLIANCE
KWADUKUZA MUNICIPALITY
KWADUKUZA
4450

Dear Cllr Privi Makhan

REQUEST FOR ACCESS TO INFORMATION APPLICATION: ED: CIVIL ENGINEERING, MR THEMBELA TELFORD NXUMALO

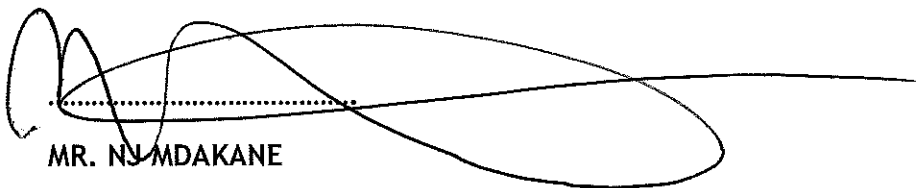
In response to your PAIA application dated 28 April 2024, we hereby wish to inform you of the decision taken by the Information Officer.

I wish to advise that the recording and minutes of Mr. Nxumalo's interview will not be released, as it is deemed as private information and the Municipality is entitled to refuse access in terms of Section 34 and 81(3) of Promotion of Access to Information Act based on the mandatory protection of personal private information.

Also, the recording may require the approval of the panel that conducted such interview.

The registration with the recognised relevant engineering professional body was not a requirement but would be an added advantage. See attached advert.

Kind regards,



MR. NJ MDAKANE

MUNICIPAL MANAGER



KWADUKUZA MUNICIPALITY

The KwaDukuza Municipality seeks to fill the following positions and accordingly invites applications from persons who meet the requirements as indicated. Please note that the post title and post identification number (KZ.) MUST be indicated on your application which MUST be accompanied by certified copies of your qualifications, identity document and driver's licence where applicable. Applicants are also advised to ensure that their applications address the selection criteria in terms of qualifications, experience and any other requirements as set out in the relevant advertisement as shortlisting will be based on these selection criteria.

EXECUTIVE DIRECTOR: CIVIL ENGINEERING AND HUMAN SETTLEMENTS

REF. KZ292CEHS001 • PERMANENT • BASE IN KWADUKUZA

**Salary: R1 070 906.00 (Minimum) – R1 259 888.00 (Midpoint) –
R1 448 871.00 (Maximum): The pay scale will be determined by
competence.**

Requirements: • A Bachelor's Degree in Civil Engineering/BTech in Civil Engineering or equivalent • 5 years' experience at middle management level or as programme/project manager and 3-5 years' must be at professional/management level engineering management experience • Compliance with the MFMA: Minimum Competency Levels in unit standards as per Government Notice No. R493 of Gazette No. 29967 of 15 June 2007 • A person who does not meet minimum competency levels in unit standards will be given an opportunity attain the minimum competency levels within 18 months from the date of appointment • Registration with a recognised relevant engineering professional body will be an added advantage.

Competencies: The successful candidate must have the following: • Good knowledge and understanding of relevant policy and legislation • Good knowledge and understanding of institutional governance systems and performance management • Must have extensive knowledge of public office environment • Must be able to formulate engineering master planning, project management and implementation • Must have good knowledge of Civil Engineering Services including roads and stormwater, building maintenance, project management and human settlements • Good knowledge of Supply Chain Management regulations and Preferential Procurement Framework Act 2000 (Act No. 5 of 2000) • Understanding of good governance • Understanding of council operations and delegations of powers • Computer literacy • A valid driver's licence.

Responsibilities: • Overall management of the Civil Engineering and Human Settlements Business Unit • Implement the Integrated Development Plan (IDP) as well as strategic goals of the Civil Engineering and Human Settlements Business Unit • Manage efficient provision of Civil Engineering and Human Settlements services • Establish, operate and maintain support structures, processes and systems • Direct and control key deliverables and outcomes for the Business Unit • Liaise with internal and external stakeholders • Facilitate stakeholder participation and involvement • Managing and ensuring productive utilization of personnel within the Civil Engineering and Human Settlements Business Unit • Responsible for Civil Engineering Services and execute any other duties or functions that may be assigned by the Municipal Manager.

Qualification and SA citizenship checks will be conducted on all short-listed candidates. Security vetting will be done. Successful candidates will be subjected to additional checks including competency assessment. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). The successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement and disclosure of financial interest.

Applications should be made on the Application Form for Employment for senior managers which may can be obtained from the Municipality or its website www.kwadukuza.gov.za Quoting the relevant reference number, and must accompanied by certified copies of your qualifications, identity document and driver's licence. **Applications must be directed to: The KwaDukuza Municipality, P O Box 72, KwaDukuza, 4450.**

The closing date and time is Monday, 17 April 2023 at 12H00. No Applications will be accepted after the closing date and time.

Enquiries may be directed to: The Director: Human Resources at (032) 437 5148.

KwaDukuza subscribes to affirmative action in terms of Employment Equity Act 55 of 1998, therefore preference will be given to female candidates.

Further communication will only be with shortlisted candidates, such shortlist being confined to the candidates that best meet the requirements according to the information supplied in their CV's. Candidates not contacted within 3 months off the closing date may consider their applications unsuccessful

Council reserves the right not to appoint any candidate to this post or to make required adjustments.

Canvassing of Councillors and/or Managers for preference on appointment is prohibited and may lead to disqualification of applicants.